

BY LAWS OF THE
CAPITOL ASSOCIATION OF BUILDING
SERVICE CONTRACTORS, INC.
(As Amended November 3, 1994)

ARTICLE I
NAME

Section 1. The name of the Association shall be the CAPITOL ASSOCIATION OF BUILDING SERVICE CONTRACTORS, INC.

Section 2. The principal office of the Association shall be in the Washington, D.C. area. The Association may have such other offices as may from time to time be designated by the Board of Directors.

ARTICLE II
MISSION STATEMENT AND OBJECTIVES

The CABSC is dedicated to advancing the building service contracting industry in the Capitol Region of the United States and to enhancing the ability of its members to serve client needs in a profitable and environmentally responsive manner.

The purposes and objectives of the Association are subscribed to by its member firms, comprising the contract cleaning or building maintenance service such as that providing labor, purchasing materials, providing janitorial services and/or providing maintenance services for a building or its surroundings. They are as follows:

GENERAL OBJECTIVES:

- A. To promote the professional image of the building service contract industry by fostering a program aimed at educating the building owners and property managers to recognize members as professionals adhering to a high standard of ethics designed to upgrade the level of our chosen profession.
- B. Increase the knowledge and improve the professional competence of its members.
- C. Strengthen members ability to recognize marketplace trends and satisfy clients.

- D. Monitor and influence public policies affecting the building service contracting industry.
- E. Foster a strong relationship between its Associate members and other CABSC members.
- F. Promote client and public recognition of the role and value of the professional building service contractor.
- G. Encourage high standards of integrity and ethical conduct throughout the industry.
- H. Utilize volunteer and professional staff resources efficiently for the continuing growth of the Association and the development of programs which effectively address the expectations of all members.

ARTICLE III
MEMBERSHIP

Section 1. Classes of Membership. There shall be six (6) classes of members, Professional, Associate, Branch, Contributing, Honorary and Affiliated Group. The qualifications and eligibility requirements for each class shall be as follows:

- a. **PROFESSIONAL.** Professional membership in the Capitol Association of Building Service Contractors (CABSC) is available to any firm, individual, or corporation of acceptable character whose primary business is providing building maintenance services to ownership and management of private, commercial, institutional and governmental facilities. **Professional** members must be licensed and active in business for a period of at least two years (24 consecutive months) **in at least one of** the following states: Maryland, Delaware, Virginia, Pennsylvania, and the District of Columbia.
- b. **ASSOCIATE.** Any firm engaged in the manufacturing, converting, or supplying of products and/or services used in the building services industry.
- c. **BRANCH.** A firm operating as a branch of an **professional** member.